

# E-Tutorial

## Total Outstanding Demand



# Brief Steps to check Total Outstanding Demand

**Step 1.** Login on Traces website as deductor.

**Step 2.** Click on "**Dashboard**".

**Step 3.** After clicking on "**Dashboard**". There is a tab of "**Total Outstanding Demand**".

**Step 4.** Click on "**Total Outstanding Demand**" demand table will appear on the screen,

- User can click on "**Prior year**" hyper link to view previous years demand.
- User can click on "**Manual Demand**" amount to close the demand via Tag Challan and navigate to "**Tag/ Replace Challan**".
- User can click on "**Financial Year**" against **Processed Demand (Justification available at TRACES)** to view demand details and navigate to "**Default Summary**".

**Step5.** User can view the "**Default Summary**" across quarters and form types in a financial year.

**Step 6.** User can click on particular quarter and can proceed with Online correction by clicking on the link "**Request for Correction**".

# Brief Steps to check Total Outstanding Demand

## Login at TRACES

The screenshot shows the TRACES login interface for Deductors. The page header includes the TDS logo, the TRACES title, and the Government of India logo. The main navigation bar has tabs for 'Deductor', 'Tax Payer', and 'PAO', with 'Deductor' selected. A 'Help' button is located in the top right corner. The login section is titled 'Deductor Login' and includes fields for 'User Id', 'Password', 'TAN for Deductor', and 'Verification Code'. A 'Login' button is at the bottom of the form. A 'Login as' section has radio buttons for 'Deductor', 'Taxpayer', and 'PAO', with 'Deductor' selected. A 'For Deductors' section on the right provides instructions for first-time users, users unable to login, and already registered users. A 'Common Note' section at the bottom right mentions cookies. Callouts with orange speech bubbles provide step-by-step instructions: 'Click on Deductor Option' points to the 'Deductor' tab; 'Enter user id and password' points to the 'User Id' and 'Password' fields; 'Click on help icon (?) next to field for more details' points to the question mark icon in the 'User Id' field; 'Enter TAN' points to the 'TAN for Deductor' field; 'Enter the text as displayed then click on Login' points to the 'Verification Code' field and the 'Login' button; and 'For more details on any screen, click on Help icon' points to the 'Help' button.

Click on Deductor Option

Enter user id and password

Click on help icon (?) next to field for more details

Enter TAN

Enter the text as displayed then click on Login

For more details on any screen, click on Help icon

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**Deductor** Tax Payer PAO

Help

Login as :  Deductor  Taxpayer  PAO

**Deductor Login**

User Id\*

Password\*

TAN for Deductor\*

Verification Code\*

Enter text as in above image\*

Login

Register as New User Forgot Password? Forgot User Id?

**For Deductors:**

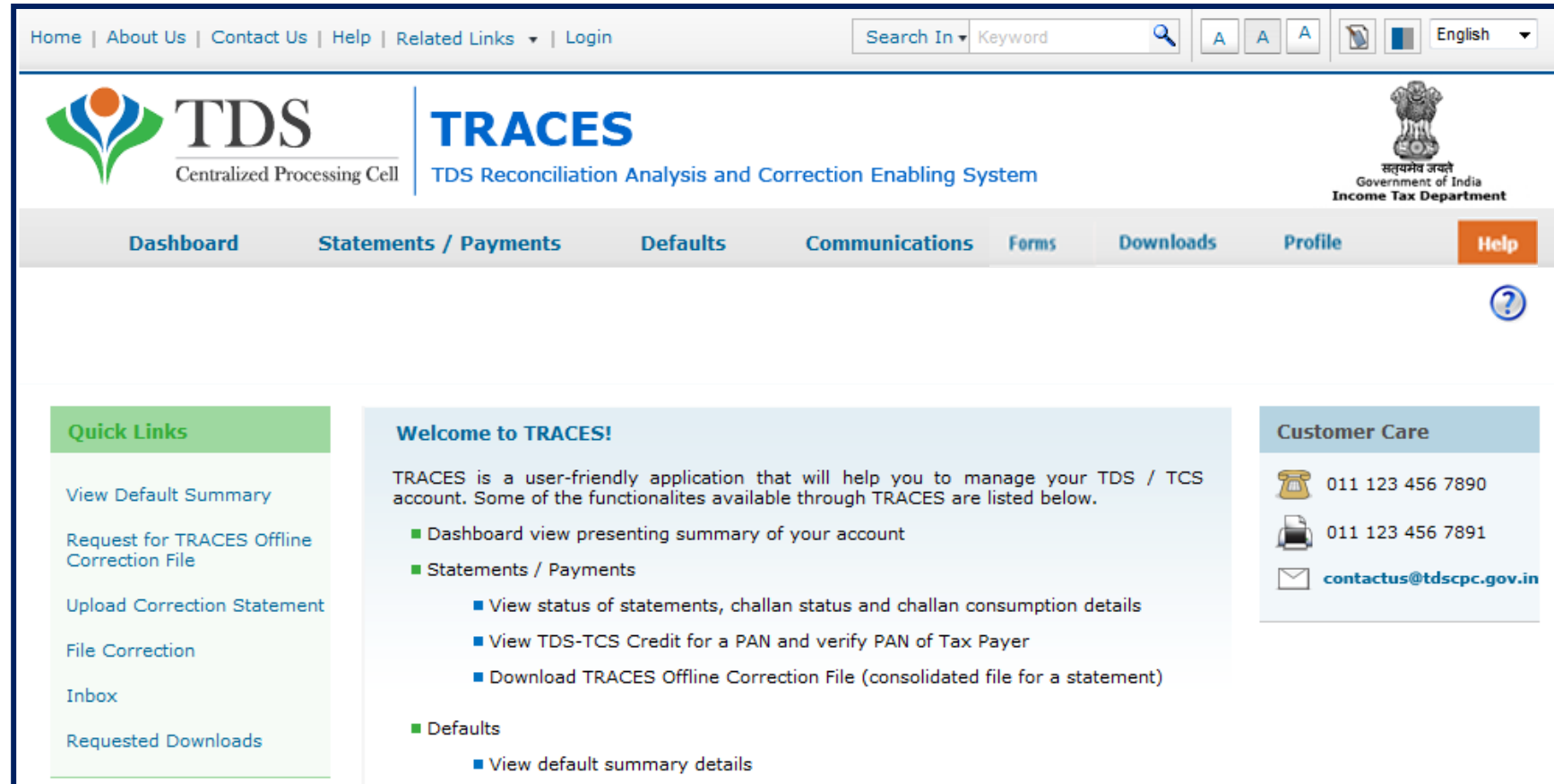
- If you are not yet registered in TRACES, you may login for first time with existing User Id & Password as provided by TIN and your TAN
- If you are unable to login with TIN User Id & Password, please register as new user in TRACES
- If you are already registered in TRACES, please login with your registered User Id, Password & TAN

**Common Note:**

- This website uses cookies to maintain user preference and session information. Disabling cookies in your browser might not allow you to perform certain activities

# Brief Steps to check Total Outstanding Demand

Landing Page will be displayed



The screenshot shows the TRACES landing page. At the top, there is a navigation bar with links for Home, About Us, Contact Us, Help, Related Links, and Login. A search bar is also present. The main header features the TDS Centralized Processing Cell logo and the TRACES logo, which stands for TDS Reconciliation Analysis and Correction Enabling System. To the right, the Government of India Income Tax Department logo is displayed. Below the header is a menu with options: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The main content area is divided into three sections: Quick Links, Welcome to TRACES!, and Customer Care. The Quick Links section includes links for View Default Summary, Request for TRACES Offline Correction File, Upload Correction Statement, File Correction, Inbox, and Requested Downloads. The Welcome to TRACES! section provides an overview of the application and lists key functionalities. The Customer Care section provides contact information, including phone numbers and an email address.

Home | About Us | Contact Us | Help | Related Links | Login

Search In Keyword

A A A

English

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Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

?

**Quick Links**

- View Default Summary
- Request for TRACES Offline Correction File
- Upload Correction Statement
- File Correction
- Inbox
- Requested Downloads

**Welcome to TRACES!**

TRACES is a user-friendly application that will help you to manage your TDS / TCS account. Some of the functionalities available through TRACES are listed below.

- Dashboard view presenting summary of your account
- Statements / Payments
  - View status of statements, challan status and challan consumption details
  - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
  - Download TRACES Offline Correction File (consolidated file for a statement)
- Defaults
  - View default summary details

**Customer Care**

- 011 123 456 7890
- 011 123 456 7891
- contactus@tdscpc.gov.in

# Brief Steps to check Total Outstanding Demand

Deductors Dashboard will be displayed

The screenshot displays the Deductors Dashboard with the following sections:

- Navigation:** Dashboard (selected), Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, Help.
- Quick Links:** My Home, Challan Status, Request for Justification Report Download, Request for Conso File, Requested Downloads, PAN Verification, Inbox **New**, Register at E-Filing Site **New**, Request for OLTAS Challan Correction **New**, Tax Payer Grievance Tickets.
- Alerts:** Regular/ Correction statement for Q3 of FY 2016-2017 for Form 26Q has been processed without default. (16-Jan-2017) (16-Jan-2017). [View All](#)
- Statement Status:**

	Q3 (0)	Q2 (0)	Q1 (0)	Q4 (2016-17)
Status of Regular Statement	■	■	■	■
Count of Correction Statements	0	0	0	0
Count of Processed Statements*	0	0	0	0

**Default Payable Amount (Rs.)** [View All](#)

Parameter	24Q	26Q	27Q	27EQ
Short Payment (SP)	0.00	0.00	0.00	0.00
Short Deduction (SD)	NA	0.00	0.00	0.00
Interest on Payments default u/s 201	0.00	0.00	0.00	0.00
Interest on deduction default u/s 201	0.00	0.00	0.00	0.00
Late Filing Fee u/s 234E	0.00	0.00	0.00	0.00
Interest u/s 220(2)	NA	NA	NA	NA

Legend: ■ Filed ■ Processed for 26A5 ■ Processed ■ Defaults ■ Rejected ■ Not Filed

**Note:** Status indicated above is based on latest accepted statement for the FY & Quarter  
\* 'Count of Processed Statements' includes Regular & Correction statements for the FY & Quarter

[View Details of Unconsumed Challans](#)
- Inbox:** 369 New Message(s)
- Download Requests:** 1 New Update(s)
- TDS Performance Graph:** FY 2015-16 Form 26Q [View All](#). A bar chart showing performance metrics for Error, Default, and Filing across Percentiles (0 to 91-100). The 'Error' bar is significantly higher than 'Default' and 'Filing'.
- Your TDS Performance:**
  - PAN Errors
  - Total Count of Deductee Records In Default
  - Number of Unmatched Challans
  - Performance Indicators (as compared to previous Quarter): Improved (Green), No Change (Yellow), Deteriorated (Red).
- Your TRACES Activities:** Requested for download of Form 16A-Q3, 2016-17 on 16-Jan-2017

# Brief Steps to check Total Outstanding Demand

Click on Outstanding Demand

Report Download

Request for Conso File

Requested Downloads

PAN Verification

Inbox **New**

Register at E-Filing Site **New**

Request for OLTAS Challan Correction **New**

Tax Payer Grievance Tickets

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**Your TDS Performance**

PAN Errors

Total Count of Deductee Records in Default

Number of Unmatched Challans

Performance Indicators (as compared to previous Quarter)

▲ Improved

■ No Change

▼ Reduced

■ No data available for comparison

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**Outstanding Demand**

(Across all Financial Years)

**Rs. 211140.00**

**Statement Status**

Q3 0 | Q2 0 | Q1 0 | Q4 (2016-17)

Parameter	24Q	26Q	27Q	27EQ
Status of Regular Statement	■	■	■	■
Count of Correction Statements	0	0	0	0
Count of Processed Statements*	0	0	0	0
<b>Default Payable Amount (Rs.)</b> <a href="#">View All</a>				
Short Payment (SP)	0.00	0.00	0.00	0.00
Short Deduction (SD)	NA	0.00	0.00	0.00
Interest on Payments default u/s 201	0.00	0.00	0.00	0.00
Interest on deduction default u/s 201	0.00	0.00	0.00	0.00
Late Filing Fee u/s 234E	0.00	0.00	0.00	0.00
Interest u/s 220(2)	NA	NA	NA	NA

■ Filed   
 ■ Processed for 26AS   
 ■ Processed   
 ■ Defaults   
 ■ Rejected   
 ■ Not Filed

**Note:** Status indicated above is based on latest accepted statement for the FY & Quarter

\* 'Count of Processed Statements' includes Regular & Correction statements for the FY & Quarter

[View Details of Unconsumed Challans](#)

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**Your TRACES Activities**

- Requested for download of Form 16A-Q3, 2016-17 on 16-Jan-2017
- Requested for download of Form 27D-Q3, 2016-17 on 16-Jan-2017
- Requested for download of Form 27A-2016-17 on 16-Jan-2017

[1 New Update\(s\)](#)

**TDS Performance Graph**

FY 2015-16 [View All](#)

**Form 26Q**

Percentile

0000

Scores are based on Statement Filing Delays (Filing), Default Amount and Error Rows pattern for the latest completed Return Financial Year

# Brief Steps to check Total Outstanding Demand

## Check Total Outstanding Demand

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### Total Outstanding Demand

- Click on Processed Demand amount to view demand details and navigate to 'Default Summary'
- Click on Manual Demand amount to close via Tag Challan and navigate to 'Tag / Replace Challan'
- Click on 'Prior Years' hyperlink to view prior years demand details

Financial Year	Manual Demand (Justification available with AO)	Processed Demand (Justification available from CPC)
<a href="#">Prior Years</a>	0.00	450420.00
<a href="#">2013-14</a>	0.00	5000.00
<a href="#">2014-15</a>	<u>336.00</u>	2105720.00
<a href="#">2015-16</a>	<u>4000.00</u>	0.00
<a href="#">2016-17</a>	<u>11121.00</u>	1637260.00

- User can click on **“Prior year”** hyper link to view previous years demand.
- User can click on **“Financial Year”** against **Processed Demand (Justification available from CPC)** to view demand details and navigate to **“Default Summary”**.

# Brief Steps to check Total Outstanding Demand

Deductor can check prior year demand as well

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### Total Outstanding Demand

- Click on Processed Demand amount to view demand details and navigate to 'Default Summary'
- Click on Manual Demand amount to close via Tag Challan and navigate to 'Tag / Replace Challan'
- Click on 'Prior Years' hyperlink to view prior years demand details

Financial Year	Manual Demand (Justification available with AO)	Processed Demand (Justification available from CPC)
<a href="#">Prior Years</a>	0.00	450420.00
<a href="#">2013-14</a>	0.00	5000.00
<a href="#">2014-15</a>	336.00	2105720.00
2015-16	4000.00	0.00
<a href="#">2016-17</a>	11121.00	1637260.00

Financial Year	Manual Demand (Justification available with AO)	Processed Demand (Justification available from CPC)
<a href="#">2011-12</a>	0.00	450420.00

# Brief Steps to check Total Outstanding Demand

Quarter Wise demand will appear.

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Default Summary

Financial Year\* 2016-17 Quarter --Select-- Go

Default Summary Details for FY 2016-17

Quarter	Form Type	Net Payable (Rounded-Off) (Rs.)
Q1	26Q	1203540.00
Q1	27Q	130080.00
Q2	26Q	2000.00
Q4	24Q	301640.00
<b>Total Net Payable (Rs.)</b>		<b>1637260.00</b>

User can click here to view detailed default summary.

# Brief Steps to check Total Outstanding Demand

User can see the Default Summary for more clarity.

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**Default Summary for Q1 of FY 2016-17 for Form 26Q**

Statement	Token Number	Order Passed Date
Regular Statement	9092XXXXXXXX5724	16-Nov-2016

Count of Correction Statement(s) 0 Net Payable (Rounded-Off) (Rs.) 1203540.00

**Default Summary Details**

Sr.No.	Type of Default	Default Amount (Rs.)	Amount Reported As 'Interest / Others' Claimed in the Statement (Rs.)	Payable (Rs.)
1	Short Payment	0.00	0.00	0.00
2	Short Deduction	1096000.00	0.00	1096000.00
3	Interest on Payments Default u/s 201(1A)			
3(a)	Interest on Short Payment	0.00	0.00	0.00
3(b)	Interest on Late Payment	540.00	0.00	540.00
3(c)	Additional Late Payment interest against the processing of latest correction	NA	NA	NA
4	Interest on Deduction Default u/s 201(1A)			
4(a)	Interest on Short Deduction	65760.00	0.00	65760.00
4(b)	Interest on Late Deduction	3240.00	0.00	3240.00
4(c)	Additional Late Deduction interest against the processing of latest correction	NA	NA	NA
5	Late Filing Fee u/s 234E			
5(a)	Late Filing Levy	38000.00	0.00	38000.00
5(b)	Additional Late Filing levy against the processing of latest correction	NA	NA	NA
6	Interest u/s 220(2)	NA	NA	NA
<b>Total Payable (Rs.)</b>				<b>1203540.00</b>
<b>Net Payable (Rounded-Off) (Rs.)</b>				<b>1203540.00</b>

View Help for Default Summary Details

**Summary of PAN Errors**

Deductees Without PAN	Deductees With Invalid PAN
0	0

Request for Correction Back

User can click on "Request for Correction" and will be redirected to Online Correction.

# Brief Steps to check Total Outstanding Demand

User will be redirected to Online Correction Screen

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### Request for Correction

Enter details below and submit to enable correction for a statement. Correction cannot be filed if regular statement was filed as a paper return.

Note : In case relevant requested statement for Offline correction has more than 5 lakh Deductee Detail rows (combined count of Annexure 1 and 2), the request will not be provisioned.

Financial Year\* 2016-17 Quarter\* Q1 Form Type\* 26Q  
Correction Category\* --Select-- Latest Token Number\*

[Submit Request](#)

User can proceed with the "Online Correction" to close the default.

To Know the Online Correction Procedure , Please refer to the E-Tutorials of Online Correction .

# Brief Steps to check Total Outstanding Demand

## Check Manual Demand Details

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### Total Outstanding Demand

- Click on Processed Demand amount to view demand details and navigate to 'Default Summary'
- Click on Manual Demand amount to close via Tag Challan and navigate to 'Tag / Replace Challan'
- Click on 'Prior Years' hyperlink to view prior years demand details

Financial Year	Manual Demand (Justification available with AO)	Processed Demand (Justification available from CPC)
<a href="#">Prior Years</a>	0.00	450420.00
2013-14	0.00	5000.00
2014-15	336.00	2105720.00
2015-16	4000.00	0.00
2016-17	11121.00	1637260.00

User can click on **“Manual Demand”** amount to close the demand via Tag Challan and navigate to **“Tag/ Replace Challan”**.

# Brief Steps to check Total Outstanding Demand

## Deductor can close manual demand through Tag/Replace

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### Tag / Replace Challan

*i* Click on the amount corresponding to the financial year to display demands for that financial year

Financial Year	Demand eligible for reduction through tag/replace challan	Demand eligible for reduction through online correction
Prior Years	<a href="#">45600000.00</a>	40840.00
2011-12	<a href="#">3600000.00</a>	0.00
2012-13	<a href="#">4800000.00</a>	0.00

**Demand Details**

Please select a demand and click on 'Tag Challan' to tag a new challan. Use 'Replace Challan' to edit/replace already tagged challans.

Select	Demand Type	Financial Year	Quarter	Form Type	Communication Reference Number	Demand Creation Date	Total Demand (₹)	Balance Total Demand (₹)	Tagged Challan Details
<input type="radio"/>	Other than Penalty	2011-12	Q3	26Q		01-Aug-2011	70.00	1,200,000.00	<a href="#">View</a>
<input checked="" type="radio"/>	Other than Penalty	2011-12	Q3	27Q		28-Aug-2012	500.00	1,200,000.00	<a href="#">View</a>
<input type="radio"/>	Other than Penalty	2011-12	Q2	27Q		01-Aug-2011	10.00	1,200,000.00	<a href="#">View</a>

*i* Demand for which there is any open request for challan tagging or challan Replacement, that will not be displayed

Click on Tag Challan

Select the row to Tag/ Replace the challan.

View the tagged challan details by clicking the hyperlink

To Know the Tag /Replace Challan Procedure , Please refer to the E-Tutorials of Tag/Replace Challan.

## Please Note:

- 1) **For Feedback** : You can share your feedback on [contactus@tdscpc.gov.in](mailto:contactus@tdscpc.gov.in)
- 2) **For any query related to website:** You can raise your concern on below mentioned numbers  
Toll Free Number - 1800103 0344  
Land Line Number - 0120 4814600